

RAYLEIGH TOWN ARCHERY CLUB CONSTITUTION

1. TITLE

The name of the Club shall be RAYLEIGH TOWN ARCHERY CLUB (incl. RAYLEIGH TOWN JUNIOR ARCHERS and RAYLEIGH TOWN ARCHERY CLUB (Disabilities Section) hereinafter called “the CLUB”)

2. OBJECTS

The objects of the Club are:-

- (a) To promote Amateur Archery.
- (b) To provide and maintain the facilities required to practice Archery and promote tournaments for the benefit of members.
- (c) The promotion of the Club in particular and Archery in general.

3. G.N.A.S.

All Club members shall be affiliated to the Grand National Archery Society (hereinafter called G.N.A.S.) whose rules of shooting and conduct, as amended from time to time, shall prevail.

Each member shall before participating in any shooting be a current G.N.A.S. member or in the case of beginners have paid monies to the Club which is held in escrow by the Club prior to and for the purpose of G.N.A.S., County and Area affiliation fees.

4. RUNWELL HOSPITAL SPORTS & SOCIAL CLUB

Each member of the Club shall be a current member of the Runwell Hospital Sports & Social Club and subject to such membership rules of that Club as are in force and as amended from time to time.

5. VENUE

The venue of the Club shall be at the Runwell Hospital Sports & Social Club, The Chase, Runwell, Wickford in the County of Essex.

6. MEMBERSHIP

- (a) Senior Members: shall be any person 18 years or over.
- (b) Junior Members: shall be any person aged under 18 years. Junior members must be included in full family membership of the Runwell Hospital Sports & Social Club.

(c) Honorary Members: shall be any person whom the Club may wish to honour and may be elected as an honorary member at the A.G.M. or E.G.M. for a period of one year.

(d) Membership Fees: shall be those which are fixed and publicised from time to time and shall consist of:

Senior Member Subscription

Junior Member Subscription

A reduced rate of 50% of senior members subscription for senior first time applicants applying on or after 1st of August.

Any person who has lapsed membership for two years or more may be considered as a “first time applicant”.

(e) All members shall be entitled to the privileges of the Club except only senior members shall be entitled to vote at any General Meeting of the Club.

(f) If a senior member, for one reason or another, will not be shooting at all during the Club renewal year (commencing 1st of February) he/she may elect/apply to become a “non-shooting member” with a recommendation that they contribute 20% of the current Club subscription.

Membership Fees fall due on the 1st of February and shall be sent to the Treasurer/ Membership Secretary.

A member who is in arrears shall be notified and unless such arrears are paid within 1 month of notification he/she shall cease to be a member.

Applications for membership to be approved by two thirds of the Committee present.

7. OFFICERS & DUTIES

The following Officers shall be elected at the Annual General Meeting:-

(a) The Chairman who shall act as Chairman at any General Meeting and at any Meeting of the Committee.

(b) The Honorary Secretary who shall keep correct Minutes of all General Meetings and Committee Meetings.

(c) The Honorary Treasurer who shall keep an accurate record of the financial affairs of the Club and prepare audited accounts for presentation at the A.G.M.

(d) The Club Captain/League Secretary who shall have control of all organised shooting at the Club range and select teams to represent the Club.

(e) Records Officer who shall keep records of all submitted scores of members, publish handicaps and submit such records to County.

(f) Equipment Officer who shall keep inventory of all Club equipment and report to Committee upon Club's requirements for shooting.

(g) The Club Committee shall meet no less than 4 times a year.

8. MANAGEMENT

The affairs of the Club shall be managed by an elected Committee which shall consist of the aforesaid officers and such further officers and committee members as deemed necessary. The elected Committee shall generally manage the affairs of the Club, approve any major decisions and consider applications for membership. It shall be entitled to spend the monies of the Club and administer its assets as it thinks fit for the benefit of the Club. It shall have power to co-opt additional members up to a maximum of two. It shall appoint a:-

Social Secretary

Fixture Secretary

League Secretary

Junior Representative

All of whom shall be members of the Executive Committee.

6 members shall constitute a quorum.

The Committee shall be responsible for the organisation and conduct of all Club activities and shall formulate shooting rules in accordance with those laid down by G.N.A.S. and such additional regulations deemed necessary and particular to the Club.

If any member be absent from 3 Committee Meetings without satisfactory reason being given he/she shall vacate his/her position on the Committee.

9. CONDUCT OF MEETINGS

The Annual General Meeting shall be held on the first convenient Wednesday in October each year.

It shall, inter alia, elect the Officers and Executive Committee and Auditors for the coming year and adopt the audited accounts for the year ending the previous 31st August.

An Extra Ordinary General Meeting shall be called by the Honorary Secretary within 2 calendar months of receipt of a resolution of the Executive Committee or a signed request by any 6 members such request to state definitely in writing the purpose for which such a Meeting is to be called.

The Honorary Secretary shall send to each full member, at least 14 days before the date fixed for the Meeting, Notice of any General Meeting of the Club including the Agenda and any proposed amendments to the Rules.

Any proposed amendments to the Rules must be notified to the Honorary Secretary at least 28 days before the A.G.M. or E.G.M.

No less than 10 voting members shall form a quorum at any General Meeting.

At any Meeting whether General or Committee the Chairman shall have a casting vote.

The resolutions of either an A.G.M. or E.G.M. (except altering Club Rules or winding up the Club) shall be final if carried by a majority of those present and voting.

Any resolution so passed shall be binding upon all members of the Club.

Resolutions by the Committee shall stand for a period of no less than six months.

10. ELECTION OF OFFICERS AND COMMITTEE

All officers and Committee Members shall retire annually and be eligible for re-election at the A.G.M.

Nominations for Officers shall be notified to the Honorary Secretary 7 days before the A.G.M. and will not be valid unless the prior consent of the nominee has been obtained.

Officers shall be elected by ballot.

11. WINDING UP THE CLUB

A motion to wind up the Club can only be debated at the E.G.M. convened specifically for the purpose. Notices for such Meeting shall be sent to all fully paid up voting members by recorded delivery at least 14 days before the date of such Meeting. Members unable to attend may submit a postal vote (to be opened at the Meeting) and the motion to be carried must obtain 75% of the votes cast. Postal votes must be sent to the Honorary Secretary and must be received at least 24 hours before the Meeting.

12. CONDUCT UNBECOMING A MEMBER

If the conduct of any member within or without the Club shall in the opinion of the Executive Committee be injurious to the character or interest of the Club the Committee shall be empowered to take such action as it considers to be necessary in the best interest of the Club.

13. RULES SUPPLIED TO MEMBERS

A copy of these Rules, current fees and subscriptions and Club regulations referred to in Article 8 shall be supplied to every member and prospective member. All members will be held to have assented to such Rules, fees and regulations by becoming a member.

14. EQUITY POLICY STATEMENT

This Club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.

The Club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.

The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.

All Club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.

(As Amended & Updated @ AGM 28/10/15)

